



THE COALITION FOR ASIAN AMERICAN CHILDREN AND FAMILIES

CAPACITY BUILDING PROJECT TIMELINE AND IMPORTANT DATES

Below please find the timeline for the Mini-Grant Application Process:

DATE	AGENDA
12/14/10	RFP Release
1/7/10	Information Session to review RFP and answer any questions or concerns.
1/11/10	Letters of Intent Due- <i>Organizations interested in submitting a proposal must submit to CACF a one-page Letter of Intent by 5PM EST.</i>
2/1/10	Proposals Due- <i>must be submitted by 5PM EST.</i>
3/1/10	Subawardees notified. Memorandums of Understanding (MOUs) and Grant Contracts sent out to organizations receiving subawards.

Below please find the timeline for the FREE Capacity Building Workshops offered by CACF.

Date	Focus	Topic Suggestions
January	Organizational Development	Fundraising (Federal/Discretionary Grants)
February	Community Engagement	Policy Advocacy (State Level)
March	Organizational Development	Fundraising (Building Relationships with Donors)
April	Community Engagement	Policy Advocacy (City Level)
May	Leadership Development	TBA
June	Program Development	TBA
July	Leadership Development	TBA
August	Program Development	TBA
September	All	Asian Pacific American Children and Families Conference